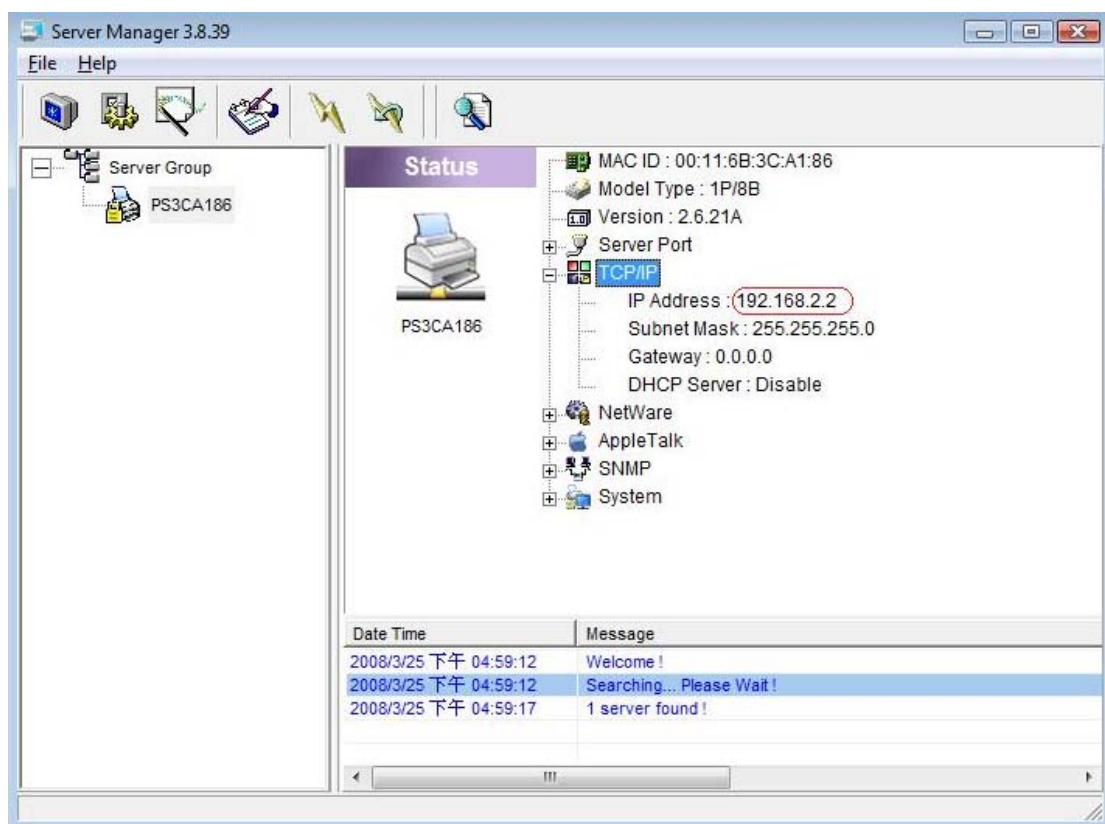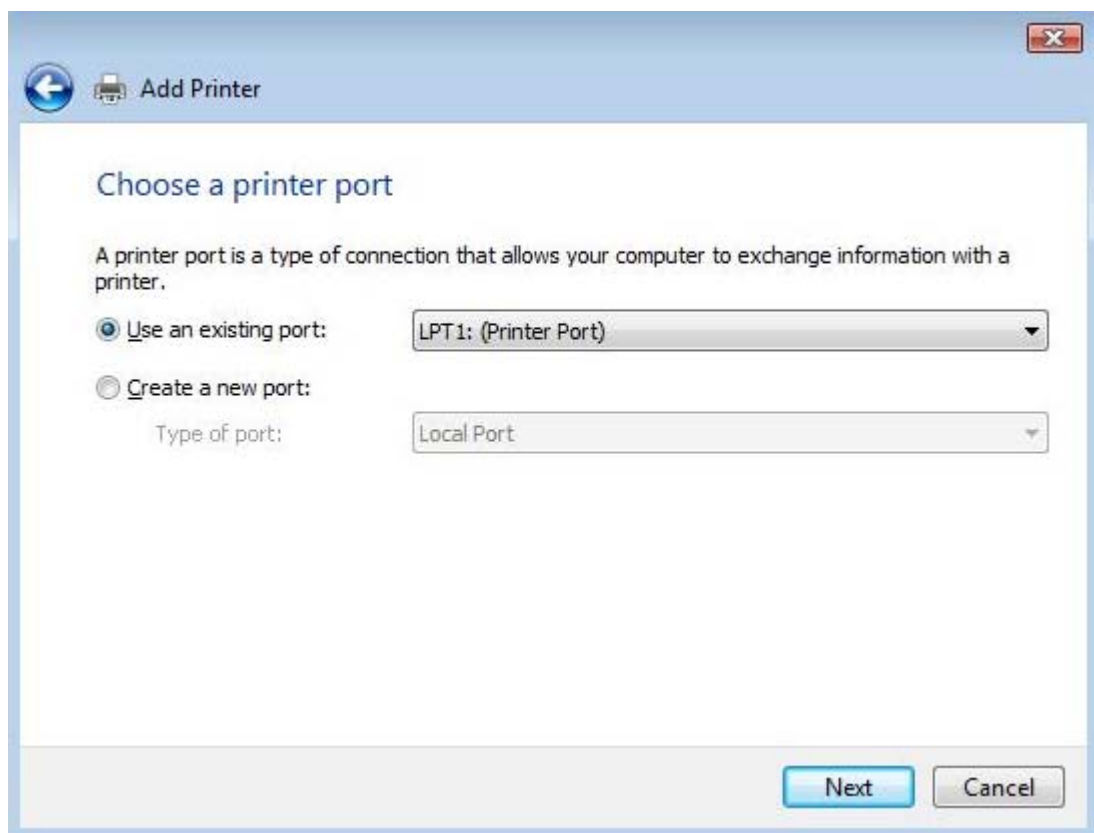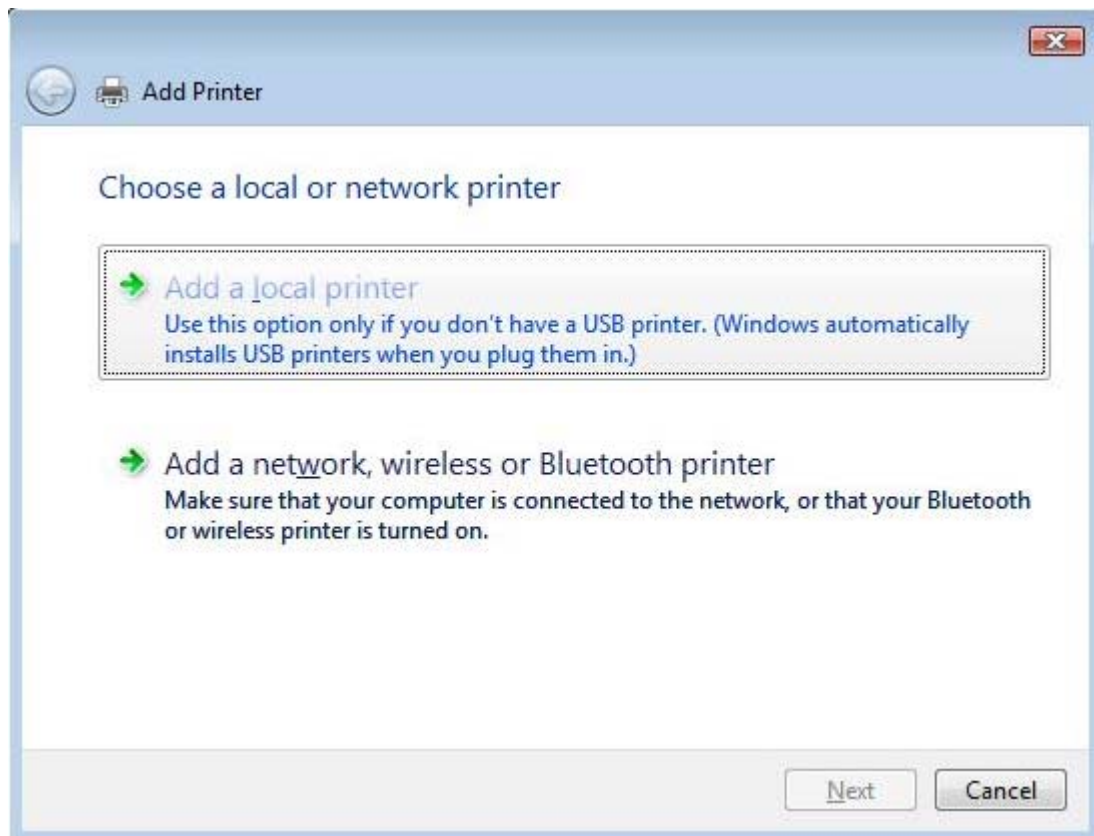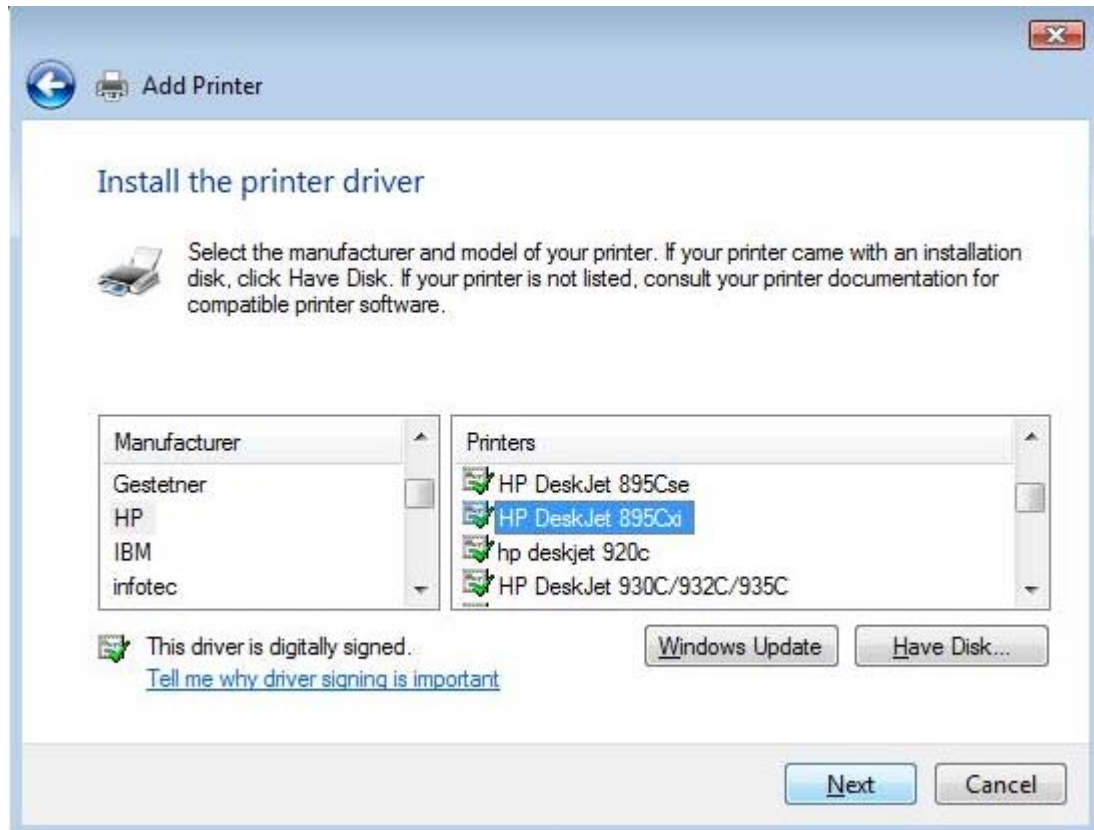# How to use FPS-9021 and WPS-9122 on Vista by TCP/IP

1. Install printer server utility on your PC first.

2. Find out the IP of your printer server.
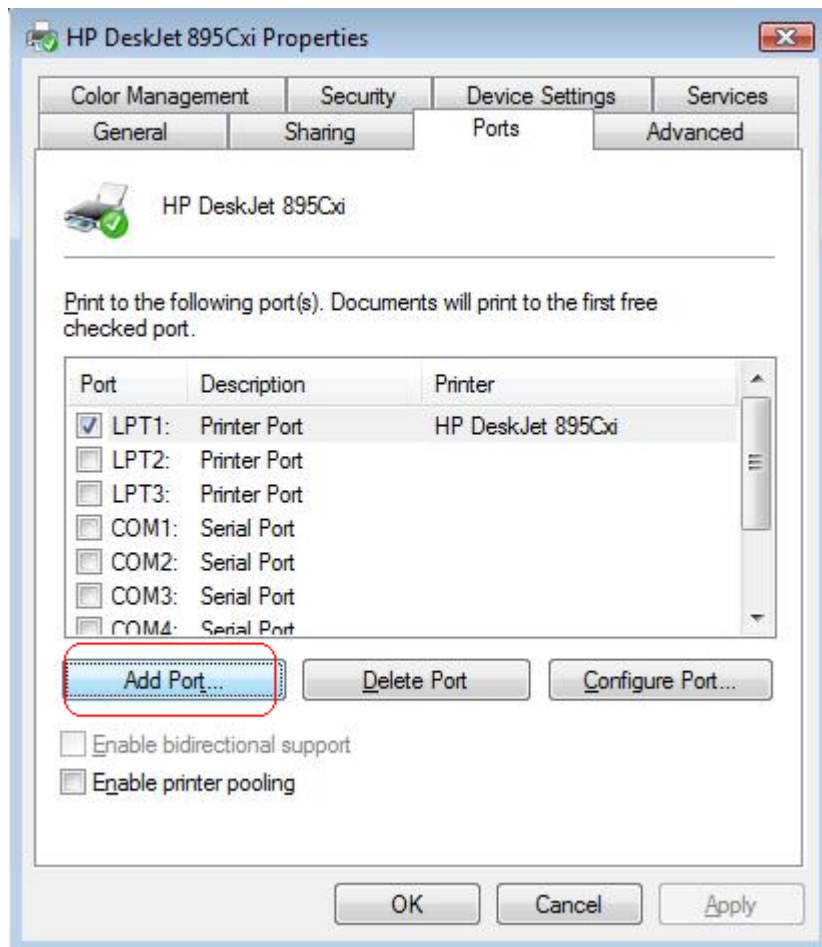

3. Go to **Printers** to add a new printer.

4. Add a local printer and follow the snapshots below.

Add Printer

Choose a local or network printer

→ **Add a local printer**
Use this option only if you don't have a USB printer. (Windows automatically installs USB printers when you plug them in.)

→ **Add a network, wireless or Bluetooth printer**
Make sure that your computer is connected to the network, or that your Bluetooth or wireless printer is turned on.

Next   Cancel

Add Printer

Choose a printer port

A printer port is a type of connection that allows your computer to exchange information with a printer.

◉ Use an existing port: LPT1: (Printer Port)

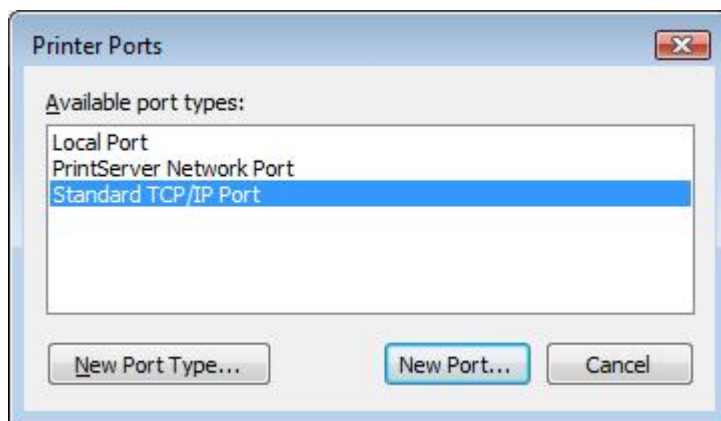◯ Create a new port:
Type of port: Local Port

Next   Cancel

Find your printer and select it. If your printer is not in the list, please install a driver of your printer then you will find your printer in the list
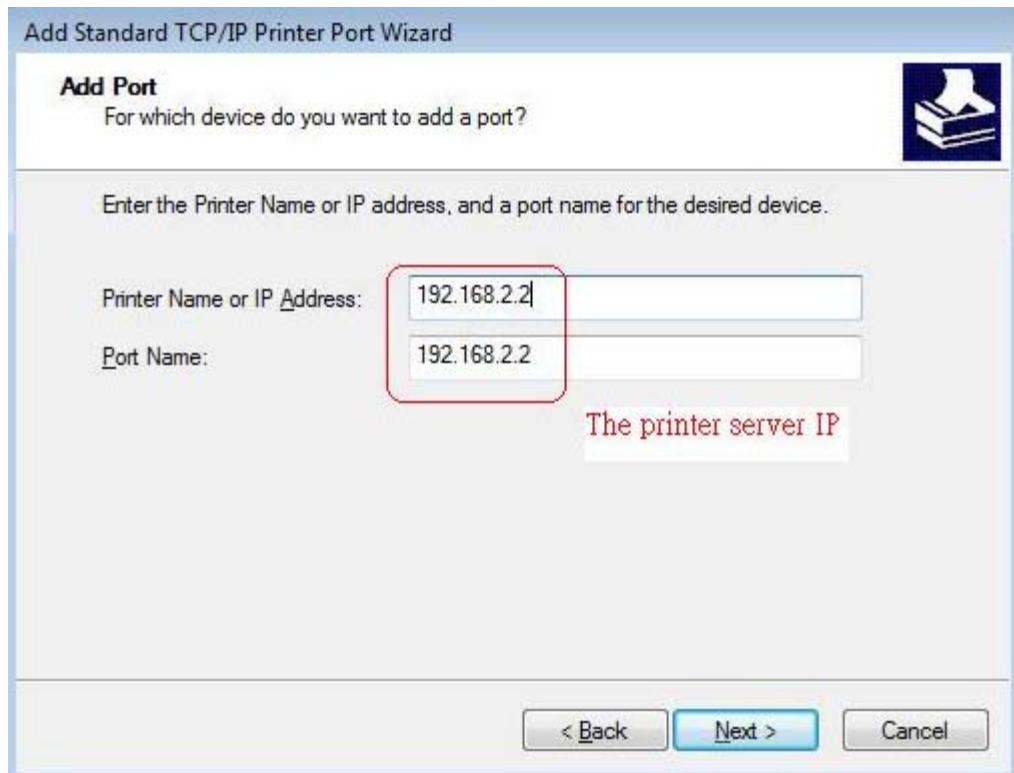
5. After you are done adding a printer, right click it and select property then select ports.
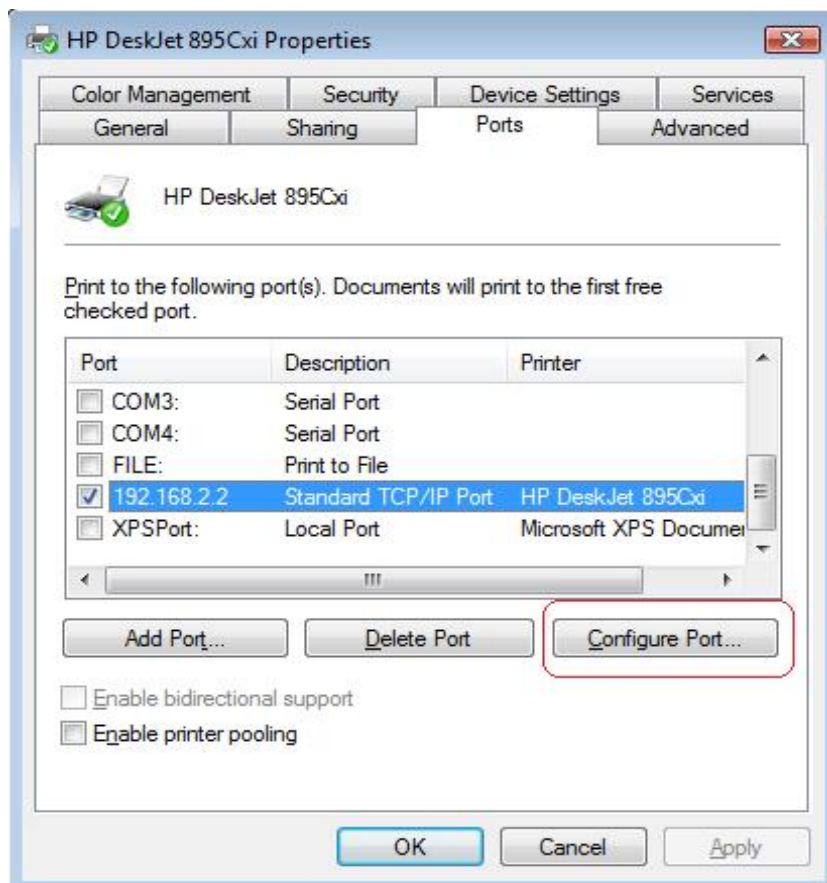
6. Clicks add port.

7. Clicks Standard TCP/IP Port.

8. Put your printer server IP

9. After adding port, click configure port

10. Please make sure your settings are the same as the snapshot below except IP